

Student E-Newsletter

Student Center Building, 2nd Floor, SC 240
(920) 498-5444 or (800) 422-NWTC x5444



NWTC ACADEMIC ADVISING MISSION STATEMENT

Academic Advising is a pro-active, ongoing process designed to foster relationships campus-wide, while empowering students to achieve their goals. In partnership with advisors, students will make informed decisions to develop educational plans and maximize their potential as students and community members.

Appointments are preferred for advising/counseling services. Please call 920-498-5444 to schedule an appointment.

Welcome to Fall 2009!

Academic Advising Homepage

Please visit the advising homepage to find the following information:

- Who is your assigned program advisor?
- Advisor's contact information
- Advising Syllabus- Expectations of Student and Advisor
- FAQ's on Advising Services
- Free Student Success Workshops!
- Student Resources – Learning Styles, Time Management, Organizational Skills, General Study Skills
- **NEW!** Advising Podcasting and Face book



[Click here for Advising homepage](#)

Writing Lab in the Green Bay Campus

- ✓ Bring in writing assignments from ANY courses enrolled in at NWTC
- ✓ NWTC will provide assistance in development of your ideas and to offer advice and guidance toward eliminating grammatical and structural errors in written documents.
- ✓ Get help in researching your ideas and integrating the depth and breadth of evidence demanded by college-level writing assignments
- ✓ Writing Lab staff will **NOT** correct writing errors. They will only highlight reoccurring sentence-level mistakes and offer resources and exercises to strengthen self-editing skills.

NEW! Fall 2009 Hours and Location

Monday	3:00 p.m.- 6:00 p.m.	SC135
Tuesday	11:30 a.m. – 2:20 p.m.	SC139
Wednesday	11:30 a.m. – 1:20 p.m.	SC135C
Thursday	3:30 p.m. – 5:20 p.m.	SC138B

Counseling/Special Needs Services

Our counselors have master's degrees in guidance and counseling and can assist you with career and program choices. Also, counselors can help you with your academic and personal challenges and can refer you to outside agencies for further assistance if needed.

If you have a documented disability and need accommodations, please see a Special Needs Counselor for further assistance.

To schedule an appointment with a general counselor or Special Needs counselor please call 920-498-5444.



No one said you had to do it alone. Help is available every step of the way. NWTC has available resources and services to assist your educational goals.



[Click here to apply for scholarships!](#)

Registering For Tutoring Is As Easy As 1, 2, and 3!!!

1. Pick up and complete the yellow tutor form located in SC135.
 - a. Please fill out the form completely so we can process your request quickly.
2. Note if you qualify for a 1:1 tutor- See below.
3. Drop it in the drop box located outside SC135.

PLEASE NOTE:

1:1 Tutoring is not guaranteed, however, you qualify to sign up for a 1:1 tutor if any of the following applies to you:

- You have signed up for the class in the past and have not been successful.
- You have worked in the tutoring lab 2-3 times and you are still struggling.
- Referral from your instructor and/or lab tutor.

80% of the students requesting a tutor will be referred to a tutoring lab. Check your emails for a schedule.

- A tutor will not call you if you are referred to a lab.
- Labs are flexible; you just stop in for either 15 minutes or the whole session.
- If you completed a Tutor Form, you do not need an appointment to attend a Tutoring Lab.

If you are unable to get your instructor's signature, we will notify your instructor. Please contact Mary Schreiner at 498-5693 if you have any questions or concerns.

Educate yourself with college policies and procedures.

It is important that students educate themselves with the college policies and procedures. If you have not done so yet, please stop by Student Life Office (SC118) or the Bookstore (SC146) to pick up your **FREE** 2009-2010 NWTC Student Planner and Handbook.

The following are Enrollment Services policies that may affect your registration:

Exchange Credit Classes Policy and Procedure

You may exchange classes through Enrollment Services (Welcome Center SC240 or 920-498-5444). Exchanges made prior to the start of the class will receive credit for 100% of class fees dropped. The new class will be charged at 100% tuition and fees. The even exchange procedure depends on the timeframe within the semester and course.



[Click here to view in detail the Exchange Credit Classes Policy and Procedure.](#)

Student Withdrawal

You can officially withdraw from a class **before 60%** of the class has been completed; you will receive a Withdrawn (W) grade. Beyond that time period, the instructor will award the grade earned. To identify the last date to drop your class in order to receive a letter grade W, please contact your advisor or 920-498-5444.



[Click here to view in detail the Student Withdrawal Policy & Procedure.](#)



Student Life makes NWTC fun!

NWTC Student Life makes college fun outside of the classroom.

- Student Life offers intramural sports, pre-released movies, entertainers, speakers, socials and game room tournaments including pool, ping pong, air hockey, Wii tournaments, and much more for students to enjoy.
- From make and take events, to getting hypnotized on stage, students will always find something to get involved in.
- Student Life hosts a double feature drive-in movie as well as family movie nights and other special events for students to bring their family and friends.
- Receive great student discounts around the area when you are an active NWTC student. www.studentsavingsclub.com

NWTC has an active Student Senate. The purpose of this organization is to represent student concerns, to provide communication between the college administration and students, and to promote citizenship and leadership within the student body. All students are welcomed and encouraged to get involved and have their voice heard.

NWTC's international honor society (Phi Theta Kappa) recognizes and encourages academic excellence and coordinates activities that focus on service and leadership. Student Life also offers over 30 different organizations/clubs for students to participate in.

Upcoming Events:

September 8-9: Involvement Fair
11:00am – 1:00pm
September 10: Fall Picnic & Free Food, 11:30am
September 11: Drive-in Movie double feature, 6:30pm
October 13: Hypnotist, Jim Wand, 11:30am & 7:00pm
October 16: Family Movie Night, 6:00pm

For a complete listing of Student Life events and the services offered, please visit NWTC Student Life webpage!

Student Life is on Facebook!

Become a FAN!
Search: NWTC Student Life
<http://www.facebook.com>

International Services

Did you know NWTC has study abroad opportunities available each year? Recent travelers went to China, Spain and Mexico!

Participants in our study abroad programs have looked at the opportunity as an exciting new adventure. Many weren't seasoned travelers, but come back with a feeling that they want to travel again—and soon! It sparks something in them and prompts them to want to explore. NWTC Study Abroad program combines international travel with high quality academic experiences for opportunities of varying lengths.

Also during the upcoming school year, NWTC will be hosting 6 students from Egypt on the Green Bay campus. Stay tuned for upcoming presentations about Egyptian culture.

November 16th-20th is International Education week during which we will be having many activities to help people learn more about various parts of the world. We will have speakers, activities, a photography contest, a film in the movie lounge and more! If international films are your area of interest, check out our International Film Series resuming again during the fall semester!

To learn more about International Education at NWTC, contact Kelly Holtmeier at kelly.holtmeier@nwtc.edu; (920) 498-6384 or (800) 422-NWTC, ext. 6384.



“This really opened my eyes to a lot of possibilities,” said one student who participated in the Cuernavaca, Mexico, trip. “My experience was the greatest I have encountered so far in my life.”

 [Click here to find more information about NWTC's study abroad opportunities!](#)

Graduation Corner



*"The future belongs to those who believe in the beauty of their dreams."
Eleanor Roosevelt*



NEW! Process for Petition to Graduate

Starting with the graduating class of August 2009, students no longer have to petition to graduate or pay a diploma fee! We've made the degree completion process easier and saved you money by making a few changes to the way we do business.



During your last semester you will receive an email from Enrollment Services that says "you've completed or are enrolled in all the necessary classes to complete your degree." The email will give directions on how to order a diploma. We will also include information on how to get a robe and tickets if you want to walk in the graduation ceremony (fee for robe still applies). When final grades are posted and you've successfully completed all your classes, we will post degree information to your transcript and send your diploma about four weeks later.

Watch for your "Graduating in August/December/May" email, and we look forward to having you as an NWTC graduate!

Career Services & Student Employment Services

NWTC's Career Services is here to help you make your career dream a reality. We're your source for career planning assessments, job seeking tools and tips, and labor market information. We offer resume critiques, mock interviews, career coaching, and job search assistance. Stop in and see us in room SC235 or call us at 498-6250.

New school year helpful hint: It is never too soon to start working on your resume. How can you give an employer what they need if you don't know what they expect? Stop in the Career Services office for a resume writing tip sheet and view current job postings to learn what needs to be on your resume. The sooner you begin this process the quicker you will find yourself employed after graduation.

Calling all students looking to grow their leadership potential.

NWTC's Career Services is accepting applications for Student Ambassador positions.

Student Ambassadors help acclimate potential and current students to NWTC through special events and classroom visits. If you have at least one year of program learning ahead of you, are organized and friendly, and you want to make some extra money stop in room SC235 or call 498-6250 to learn more.

Transfer NWTC credits to other colleges and universities.

Looking at transferring to a 4 year college? Many public and private colleges accept credits from NWTC, especially Associate Degree and General Studies credits.

In fact, many students from 4-year colleges earn credits at NWTC to save costs, time and/or stress in pursuing a bachelor's degree.

 [Click here to search for transfer agreements by programs and colleges.](#)

