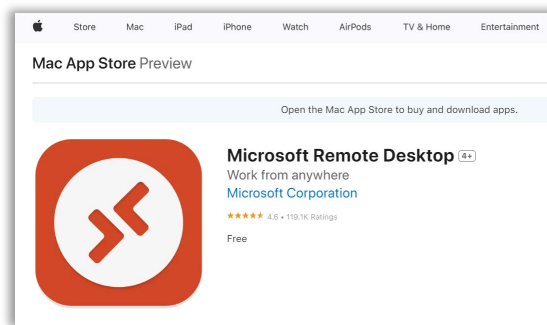




## NWTC Virtual Software Access with Mac OS or iOS

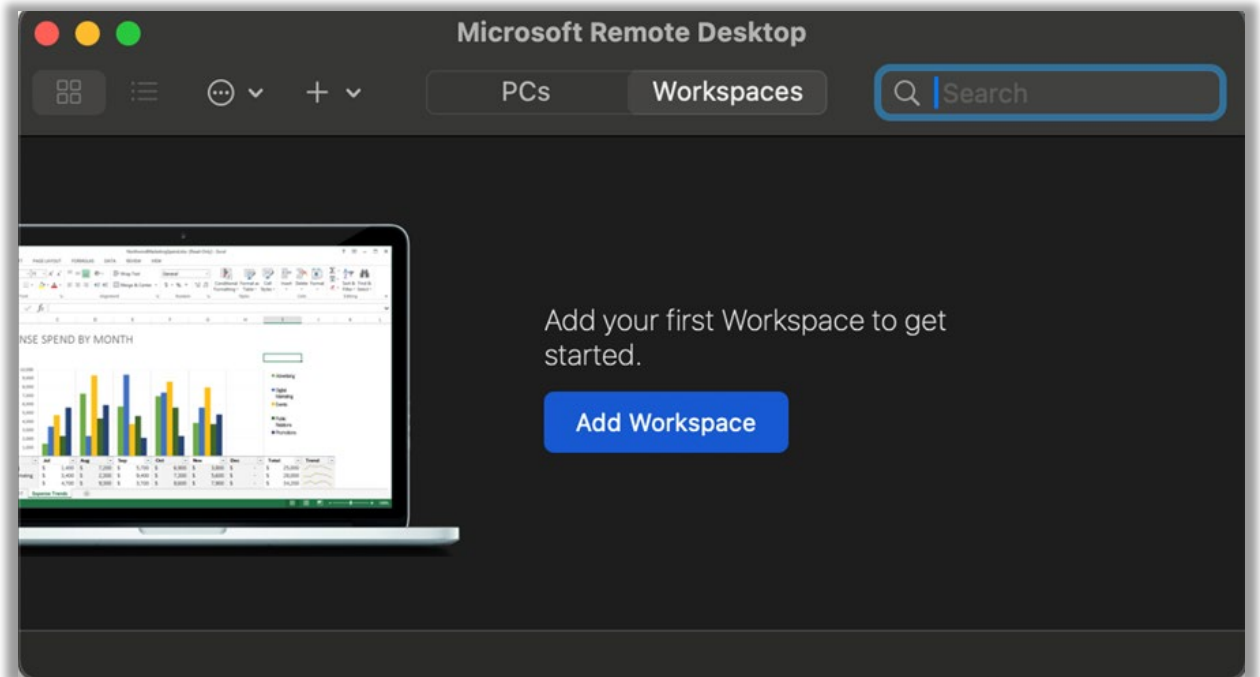
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1. Install the Microsoft Remote Desktop App (if it is already installed, move to step two)
  - a. Open the Apple App Store, search for Microsoft Remote Desktop, and click Install  
Link: <https://apps.apple.com/us/app/microsoft-remote-desktop/id1295203466?mt=12>  
Note: you will need an apple ID to install this software from the app store.

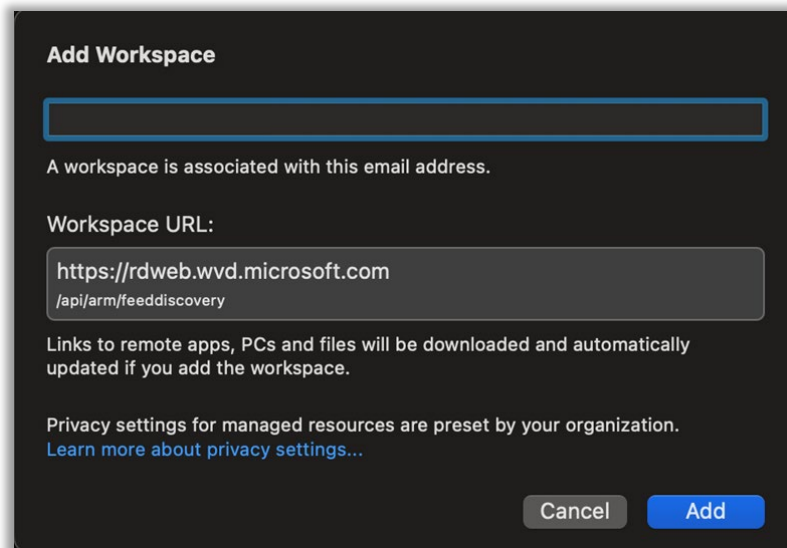


2. Open the Microsoft Remote Desktop App

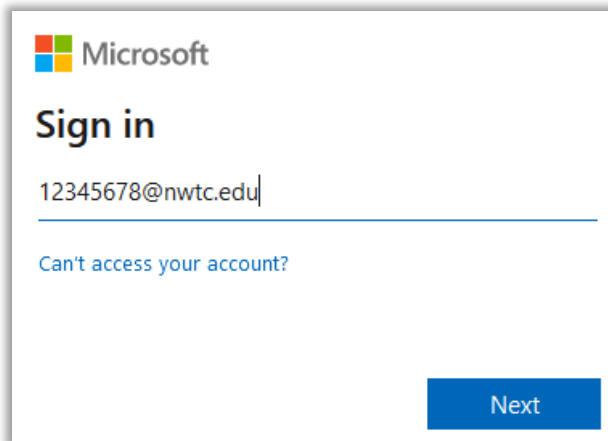
- Click the Workspaces tab and click the Add workspace button



- At the add workspace prompt, use your NWTC student or employee ID number, followed by @nwtc.edu, then click the Add button  
Example: [12345678@nwtc.edu](mailto:12345678@nwtc.edu)

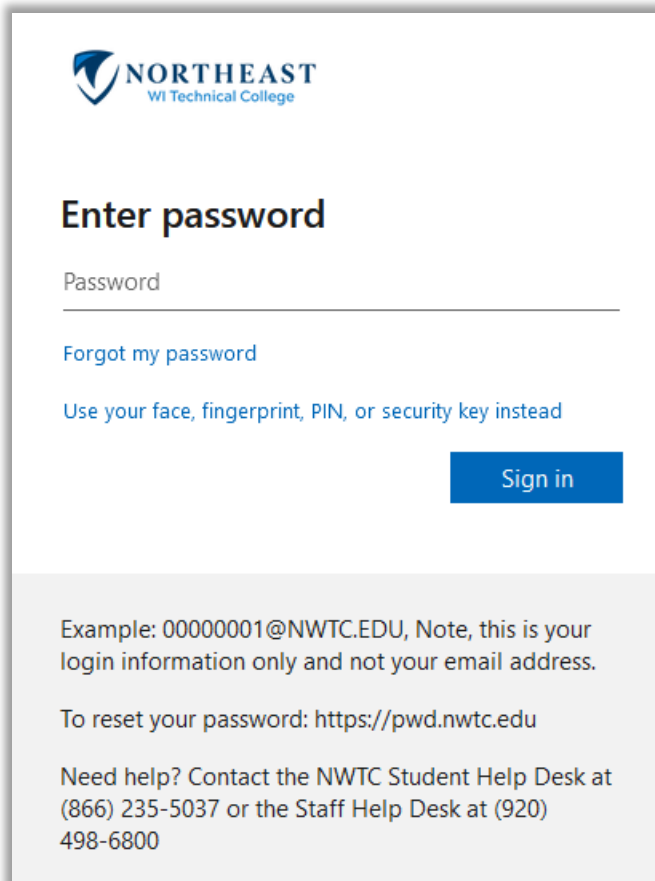


- At the Microsoft Sign in, use your NWTC student or employee ID number, followed by @nwtc.edu  
Example: [12345678@nwtc.edu](mailto:12345678@nwtc.edu)



The image shows a Microsoft sign-in screen. At the top left is the Microsoft logo. Below it, the text "Microsoft" is displayed. The main heading is "Sign in". Underneath, there is a text input field containing the email address "12345678@nwtc.edu". Below the input field is a blue link that says "Can't access your account?". At the bottom right, there is a blue button labeled "Next".

6. Enter your NWTC account password



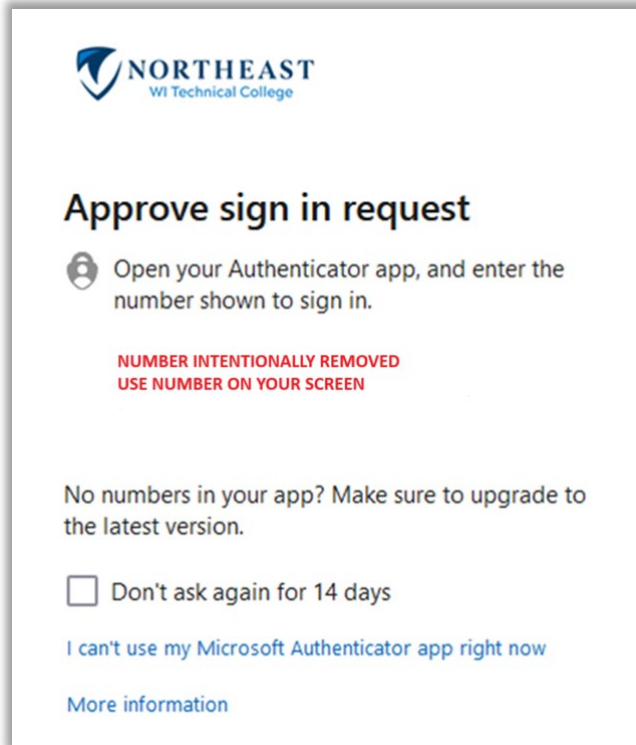
The image shows the "Enter password" screen for NORTHEAST WI Technical College. At the top left is the college's logo, which consists of a blue shield with a white 'N' and the text "NORTHEAST WI Technical College". The main heading is "Enter password". Below it is a text input field labeled "Password". Underneath the input field is a blue link that says "Forgot my password". Below that is a blue link that says "Use your face, fingerprint, PIN, or security key instead". At the bottom right, there is a blue button labeled "Sign in".

Example: 00000001@NWTC.EDU, Note, this is your login information only and not your email address.

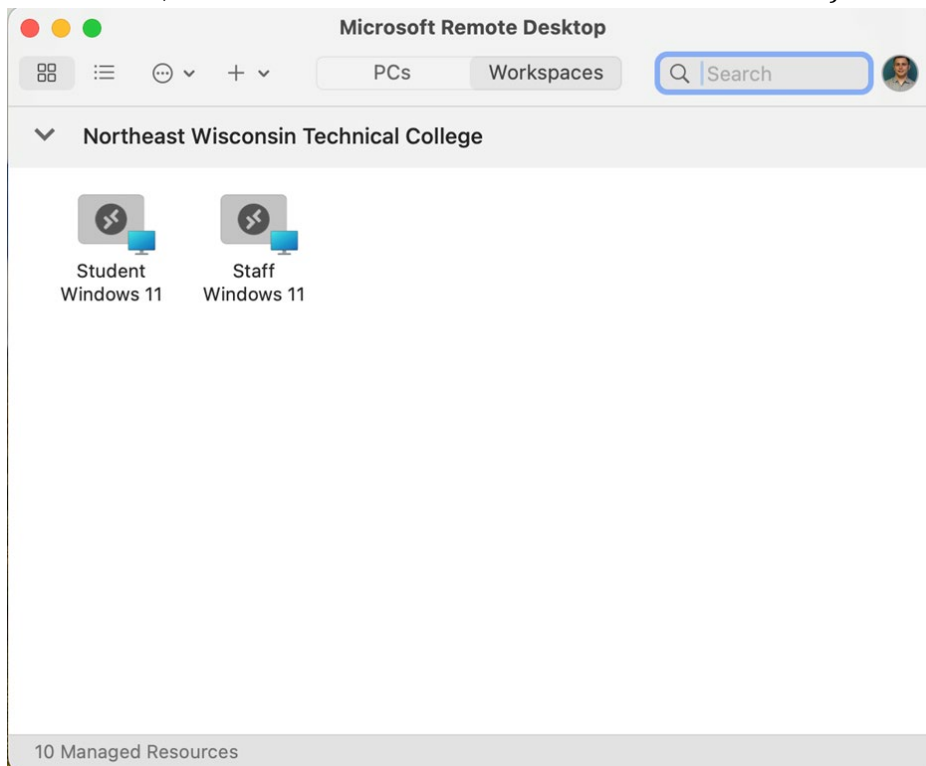
To reset your password: <https://pwd.nwtc.edu>

Need help? Contact the NWTC Student Help Desk at (866) 235-5037 or the Staff Help Desk at (920) 498-6800

7. Approve the sign in by completing the two factor request



8. Chose Windows Student or Windows Staff (if you are both staff and student but are doing course work, choose Windows Student to access student software)



9. If it asks to login again, enter your username and password, ensuring that username is your NWTC student or employee ID number followed by @nwtc.edu and password is your NWTC account password

Example username: 12345678@nwtc.edu

**Enter Your User Account**

This user account will be used to connect to rdgateway-r1.wvd.microsoft.com (remote PC).

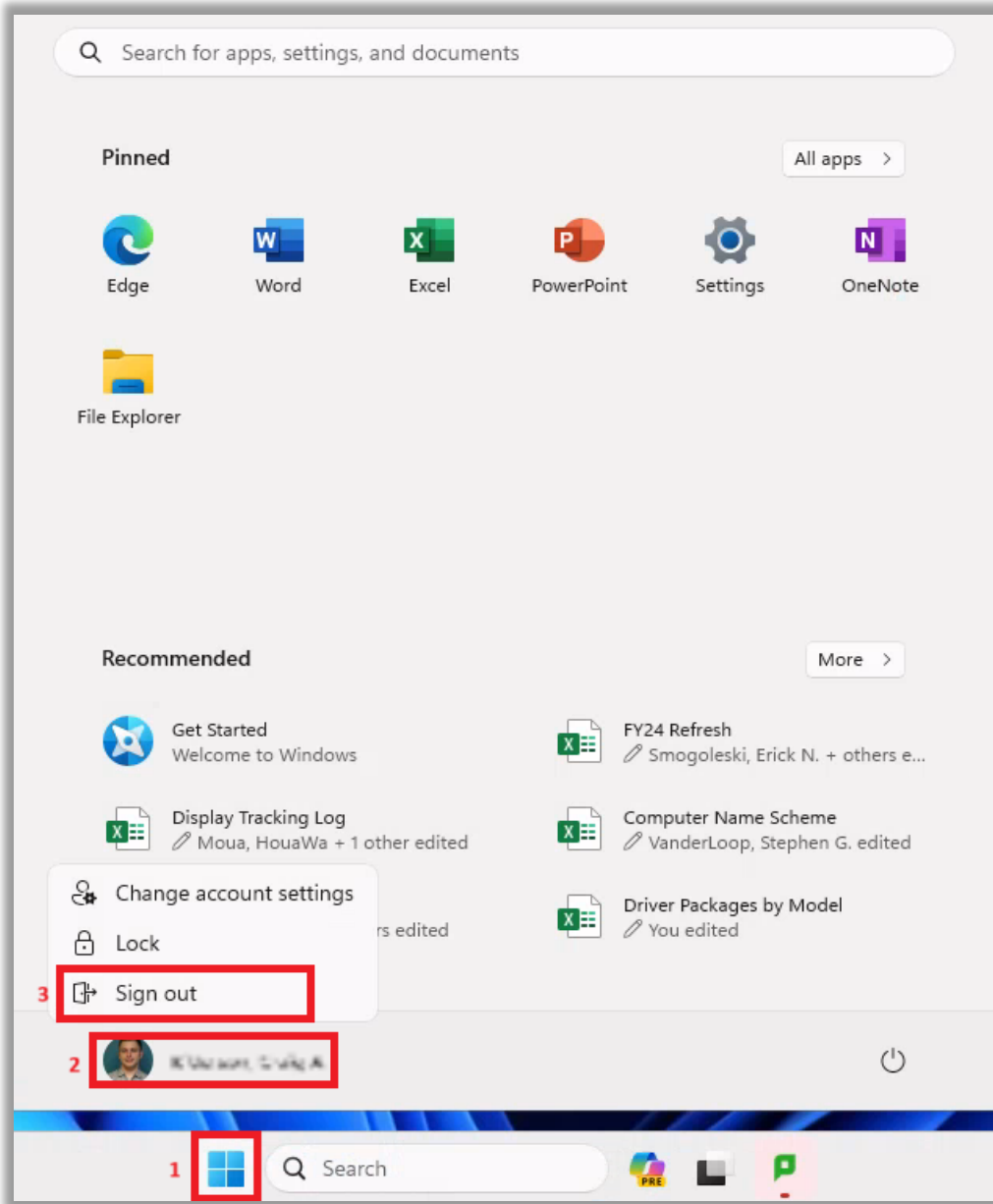
Username:

Password:

Show password

10. After pressing enter or clicking submit, you will be logged into the NWTC Windows computer with NWTC software. Once you are finished, log out of the desktop by clicking on the start menu in the NWTC computer, clicking on your NWTC user name, and choosing

### Sign out in the menu



11. You can now close Microsoft Remote Desktop app