



*Board of Trustees Meeting
Minutes*

Friday, October 18, 2024
12:00 p.m.

*In- Person at the NWTC Green Bay Campus – Boardroom DO308 and Virtual for Board Members
2740 West Mason Street, Green Bay, WI 54303*

Open Meeting & Roll Call – Please turn off all cell phones at this time.

The Board Chairperson called the October 18, 2024 NWTC Board of Trustees meeting to order and request that roll call be taken at this time. (12:00 p.m.)

Present: Carla Hedtke, Brenda Mendolla-Buckley, Richard Stadelman, Cathy Dworak, Jeff Rickaby, Dustin Delsman, Ross Loining, Gerald Worrick

Excused: Kelly Robinson

Also Present: Meridith Jaeger, Stacey Timm, Kathryn Rogalski, Kristen Raney, Janel Karban, Sara Lam, John Grant, Scott Anderson, Pam Lunde, Jennifer Canavera, Eric Derenne, Erik Kass, Danielle Kerkhoff, Laura King, Adam Pfost, Jennifer Flatt, Jan Scoville

Guests

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invite public comment.

Carla Hedtke made a public comment: Diane Hendriks has been selected as Director for the District Board Association.

Bills

Detailed copies of the current disbursements for fiscal year 2024 for the month of September were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills are available in the District Office for review by any interested person.

Rickaby moved that the Board approve the September 2024 bills as presented.

Motion seconded by Delsman.

Motion carried, with all voting “Aye” on roll call.

Motion seconded by Dworak.

Motion carried, with all voting “Aye” on roll call.

Facilities Remodeling and Expansion Resolution: Artisan and Business Center Interior Vestibule and Signage

The primary goal of this project is to construct an interior vestibule and install exterior signage that aligns with the branding of our other regional learning centers.

Staff requests that the NWTC District Board of Trustees authorize NWTC staff to submit final review documents to the Wisconsin Technical College System (WTCS) Board for the Artisan and Business Center Interior Vestibule and Signage at the Artisan and Business Center of Northeast Wisconsin Technical College. This project will be funded through the FY25 capital budget. It is recommended that the Board approve the following resolution.

Dworak moved that the Northeast Wisconsin Technical College Board approves the Artisan and Business Center Interior Vestibule and Signage at the Artisan and Business Center of Northeast Wisconsin Technical College.

Motion seconded by Mendolla-Buckley.

Motion carried, with all voting “Aye” on roll call.

Facilities Remodeling and Expansion Resolution: Student Center Level 1 Auditorium Remodel

The Student Commons project involves remodeling the existing Student Center building while maintaining its current footprint. This project represents phase 1 of the Auditorium on the Green Bay campus. The space will be refreshed and branded to better serve as an effective venue for Corporate Training & Economic Development (CTED), large prospective student groups, community-connected events, student involvement events, cultural programs, and some classes. Audio issues will be resolved, monitors will be added along the side walls to ensure visibility of material on the front screen for those further back, walls will be repainted, and NWTC branding will be prominently displayed to heighten awareness among groups using the space.

The project provides light construction renovations to 125 SF and 6,600 SF of painting and environmental graphics of the Student Center building on the Green Bay campus.

Staff requests that the NWTC District Board of Trustees authorize NWTC staff to submit final review documents to the Wisconsin Technical College System (WTCS) Board for the Student Center Level 1 Auditorium Remodel at the NWTC Green Bay Campus. This project was approved for funding in the FY25 capital budget. It is recommended that the Board approve the following resolution.

Worrick moved that the Northeast Wisconsin Technical College Board approves the Student Center Level 1 Auditorium Remodel, at the Green Bay Campus of Northeast Wisconsin Technical College.

Motion seconded by Delsman.

Motion carried, with all voting “Aye” on roll call.

Facilities Remodeling and Expansion Resolution: Student Center Level 1 Commons Remodel

The Student Commons project involves remodeling the existing Student Center building while maintaining its current footprint. This project represents phase one of the commons area renovation, which includes replacing the sewer pipe serving the kitchen, eliminating the central seating area by the TV, removing two curved half walls, and updating wall finishes with a new color scheme and environmental graphics. The goal of this project is to design the space to be flexible and accommodate a wide range of student needs and activities, making it central to campus life.

Consent Agenda Items:

Minutes

The minutes of the September 4, 2024 Board meeting were sent to Board members prior to the October 18, 2024 Board meeting.

Delsman moved that the Board approve the September 4, 2024 Board meeting minutes.

Motion seconded by Hedtke.

Motion carried, with all voting "Aye" on voice vote.

Next Board Meeting

The November 13, 2024 Board Meeting will be held on the NWTC Green Bay Campus located at 2740 W. Mason Street, Green Bay, WI 54303.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

Adjournment

Delsman moved that the Board adjourn the October 18, 2024 Board meeting. (12:42 p.m.)

Motion seconded by Dworak.

Motion carried, with all voting "Aye" on voice vote.



Gerald Worrick, Board Secretary

11/13/2024

Date