

# Military Mary

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## SUMMARY OF QUALIFICATIONS

- Experience following safety and shipping/handling protocols
- Successful at leading groups of people ranging from 15-25
- Accountability for hundreds of pieces of equipment
- Well versed at speaking to large groups of people
- Honorable discharge from the United States Marine Corps

## EDUCATION

**Northeast Wisconsin Technical College**, Green Bay, WI

*Technical Diploma, Electricity*

*Expected Graduation: June 2024*

## EXPERIENCE

**HSHS St. Mary's, Green Bay, WI**

January 2021 – December 2021

**Environmental Services**

- Ensured the cleanliness of surgical rooms and other patient rooms as needed

**United Parcel Service, Green Bay, WI**

May 2019 – May 2020

**Package Handler**

- Accountability of packages to delivery vehicles
- Organized packages properly for shipment

**United States Marine Corps, Jacksonville, NC**

January 2015- January 2019

**Logistics Manager**

April 2017 – January 2019

- Supported the embarkation and movement of 222 pieces of equipment across country totaling in 739,459 pounds of equipment. In addition to planning and coordinating the movement of 350 employees
- Hand selected two years in a row by higher leadership to schedule, plan and coordinate the transportation of Military Tactical Vehicles from Camp Lejeune to New York, NY and back
- Submitted comprehensive and timely reports to superiors

**Training Manager**

January 2015- April 2017

- Monitored, evaluated, and recorded training events for 250 employees
- Maintained first class bi-annual Physical Fitness tests for four consecutive years
- Offered/ nominated employees for specific training programs to help workers maintain or improve job skills

**Total Control Electric, Green Bay, WI**

February 2010- May 2013

**Accountant Assistant**

- Checked figures, postings, and documents for correct entry, mathematical accuracy, and proper codes
- Operated 10-key calculators and copy machines to perform calculations and produced documents
- Compared manually maintained journals matched computed data

## LEADERSHIP AND CERTIFICATIONS

- Transpiration of Hazardous Materials

March 2017- March 2019