

## Pete Piston

Green Bay, WI 54301

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### SUMMARY OF QUALIFICATIONS

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- Experience in diagnosing, repairing, and maintaining various automotive systems including engines, transmissions, brakes, steering, and suspension
- Ability to identify and resolve mechanical and electrical issues using diagnostic tools and equipment
- Efficient in conducting routine inspections, fluid changes, tire rotations, and other preventive maintenance tasks to prolong vehicle lifespan and prevent breakdowns
- Self-motivated, with the ability to identify needs and set priorities
- Bilingual: English and Spanish
- Proficient in Microsoft Office Suite

### EDUCATION

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**Northeast Wisconsin Technical College**, Green Bay, WI

*Automotive Technician, Technical Diploma*

May 2025

- Relevant coursework: Auto Electrical & Electrical Systems; Steering & Suspension System; Transportation Welding, and Brake Systems

### EXPERIENCE

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**Assistant Automotive Service Technician**

January 2024 – Present

*ABC Auto Repair*, Green Bay, WI

- Assist service technicians with routine maintenance works
- Provide estimate to customers
- Operate electronic diagnostic equipment

**Cashier**

June 2022 – December 2023

*Barry Company*, Green Bay, WI

- Counted cash and reconciled charge sales and cash receipts with total sales to verify accuracy of transactions and merchandise sold
- Advised customers on purchases
- Provided exceptional customer service and support
- Assessed organizational needs and implemented administrative procedures

**Team Member**

March 2022 – August 2023

*McDonald's*, Green Bay, WI

- Provided excellent customer service when taking orders in store and through the drive thru
- Accurately punched in orders and processed customer bills
- Performed cleaning duties, such as sweeping, mopping, wiping down equipment, and cleaning bathrooms
- Worked collaboratively with other team members to ensure customer satisfaction

**Farmhand**

October 2021 – January 2023

*Frank's Farm*, Oconto, WI

- Developed skills in animal management, machine operation, and herd nutrition
- Maintained high standards for grade A production
- Developed strong work ethic and sense of responsibility
- Completed field work and equipment maintenance