# **Dusty Industrial**

Green Bay, WI 920-123-4567 ddindustrial@mymail.nwtc.edu

# **SUMMARY OF QUALIFICATIONS**

- Critical thinker, problem solver, and decision maker
- Effectively reads and interprets technical drawings, schematics, and diagrams
- Understands the overall operation and control of machines
- Active and collaborative team player
- Thrives working under pressure in fast-paced environment
- Strong communication skills, both written and verbal
- Ensures safety and proper procedure is followed
- Self-motivated and strong work ethic; driven and committed to success
- Forklift certified

#### **EDUCATION**

# Northeast Wisconsin Technical College, Green Bay, WI

Certificate, Industrial Maintenance

August 2024

Related Coursework: Automation: Control Logic, Automation: Motor Control, Introduction to AC/DC, PLC, Power Electronics: Drives, Fluids: Basic Pneumatics, Fluids: Basic Hydraulics, Rigging Systems, Mechanical Systems, Safety Devices and Applications

#### **EXPERIENCE**

## **Laundry Technician**

September 2023 - Present

Department of Corrections, Green Bay, WI

- Facilitate the laundry service to over 120 people daily
- Load appropriate articles into each machine based on immediate need
- Inspect items to ensure proper cleanliness for immediate use
- · Troubleshoot issues that arise with laundry equipment
- Remove items from dryers, fold and place in appropriate bins to be returned to guests in facilities

## Cook

July 2022 - September 2023

McDonald's, Green Bay, WI

- Maintained exceptional customer service during high volume, fast-past operations
- Efficiently served over 100 new and returning customers per day
- Provided modified weekly schedules for employees, and approved employees time off
- Trusted with daily cash drops, and bank deposits